

# CAPABILITY STATEMENT

## Leanne Webb



### **Bookkeeper Client Services**

#### **CONTACT DETAILS**

03 6427 5300  
[lwebb@pinionadvisory.com](mailto:lwebb@pinionadvisory.com)

43 Formby Road  
Devonport TAS 7310

Leanne has performed the bookkeeping role for various farms since her employment. The bookkeeping role has grown significantly with nine farms now being managed and supported by Nikki Maxwell.

Leanne is a capable, experienced bookkeeper with excellent communication skills. She can adapt and prioritise her workload and enjoys the day-to-day challenges that can arise from the bookkeeping and administration of dairy farming.

### **Areas of expertise**

- Xero accounting
- Accounts payable
- Accounts receivable
- Bank reconciliation
- Administration duties
- Payroll

### **Professional experience**

Pinion Advisory (Macquarie Franklin) - Bookkeeper Client Services, 2016-present

The Cherry Shed – Manager, 2010–2015

TasPorts – Accounts Receivable/Payable, 1990–2010